

TOWN MANAGER REPORT

01/24/2022

Incorporated 1669
353 Years of Progress



CRANBERRY CAPITAL
OF THE WORLD



Town of Middleborough
Massachusetts

ROBERT G. NUNES
Town Manager

508-947-0928
FAX 508-946-2320

Town Manager's Report

January 21, 2022

1/10/22 – 1/21/22

Team Meetings

1. Finance

- a. FY23 Budget
- b. Hague, Sahady Auditing firm
- c. CARES/ARPA
- d. Harper's payroll system
- e. Mobile Home Park fee/street listing
- f. IT projects
- g. FY23 new growth projection
- h. Assessors' update
- i. School finance update

2. Public Safety

- a. FY23 Budget
- b. COVID
- c. Regional Health Grant
- d. Health Department update
- e. CARES closeout
- f. Fire Engine/pumper truck
- g. Fire Department update
- h. Body cameras
- i. Police accreditation
- j. Police Department update
- k. School Department update
- l. 370 Wareham Street
- m. 49 North Main Street
- n. Building Department update

3. Economic Development

- a. Farland Estates
- b. MBTA draft compliance
- c. 40R
- d. STM/ATM articles
- e. Community One Stop
- f. MVP
- g. Old DPW Site renderings
- h. Conservation
 - Picone property

- Open Space and Recreation plan
- Filings
- i. OECD
 - Chandler Thinks
 - Peirce Building
 - Grants
 - 49 North Main Street
- j. Planning
 - Commerce Boulevard
 - Subdivisions
 - Master Plan
 - Ongoing projects

Zoom Meetings/Telephone Meetings with Department Head

- 1. Veteran's Agent**
 - a. Welcome
 - b. Overview
- 2. DPW Director**
 - a. Infrastructure/40R
- 3. Health Officer**
 - a. Personnel
 - b. Review FY23 Health Department Budget
 - c. Review FY23 Animal Control Budget
- 4. IT Director**
 - a. Voice platform maintenance & support contract
 - b. FY23 Budget
- 5. DPW Director, Water Superintendent**
 - a. ARPA funds
 - b. East Grove Street Treatment plant
 - c. Projects
 - d. BOS meeting
- 6. Director of Economic and Community Development**
 - a. Health Grant
 - b. Archeological Trail/Historic Properties Grants
- 7. COA Director**
 - a. FY23 Budget
 - b. Emergency procurement
 - c. COVID
 - d. Test kits
 - e. Programming
 - f. Meals on Wheels
 - g. Activities
 - h. Transportation/Drivers

8. Veteran's Agent

- a. First week recap
- b. FY23 Budget
- c. VSO certification
- d. Clerk's position
- e. Caseload
- f. Reimbursements/training
- g. Hometown Heroes project
- h. Adopt-a-Vet
- i. Projects/issues

9. Park Superintendent

- a. Online permitting/fee collections
- b. Kiddies corner playground
- c. Oliver Mill Park maintenance
- d. Skate park meeting
- e. Basketball Court (STM article)
- f. Winter activities
- g. Projects

10. Facilities Manager

- a. Custodial
- b. Former DPW demolition
- c. Town Hall
 - HVAC
 - Dome IT door project
- d. Town Hall Annex
 - HVAC
 - Lighting
 - Veteran's office
- e. Green School
 - Foundation
- f. Oliver House
 - Interior paint project
 - Events
 - Reimbursements
 - Parking lot
- g. Peirce Building
 - Window project extension
 - Town departments site visit
 - Building update
- h. Council on Aging
 - Sprinkler system malfunction
 - Emergency procurement pipe backup

11. Fire Chief, Police Chief, Health Officer

- a. Plymouth County meeting
- b. COVID test kits
- c. Distribution

Building Committee Meeting

None

Town Committee Meeting

1. Peirce Building Committee
 - a. Mass Development update
 - b. Building update
 - c. Possible uses
 - d. Survey
 - e. Stakeholder input & public hearings
 - f. Destination Grant

Building Construction Job Meeting

None

Project Review Committee Meeting

None

Downtown Improvement Committee Meeting (1/10/22)

1. Swearing in of members
2. Logo color final selection
3. Chandler Thinks presentation to committee and BOS
4. New Businesses
5. Benny's parking lot

Town Manager's Facebook Page (1/6/22 – 1/20/22)

- 5,552 Followers
- 54,360 Posts reached
- 24 Posts e.g. Community Events, Town Government Information

Cannabis Host Community Agreement (HCA) Negotiations

None

Meetings with Vendors/Contractors who have a contract with the Town, Businesses, Non-Profit Organizations

1. Discussion with Attorney Gregg Corbo of KP Law, Selectmen Dalpe and Germain
 - a. Issues related to Hometown America
 - b. BOS response
2. Discussion with a representative of Outback Engineering and the owner of the old Drive In site on Route 44
 - a. Tax title property off Clayton Road
 - b. BOS meeting

Communication with Federal, State and Local Government Agencies/Departments

1. Southcoast Rail Stakeholders Meeting

- a. Construction update
- b. Worked planned for 2022
- c. Noise update
- d. Outages
- e. Dust monitoring
- f. 40R development
- g. Off-site traffic mitigation

2. Discussion with Plymouth County Treasurer Tom O'Brien and local officials

- a. COVID test kits
- b. Funding

FY22 Strategic Plan

- 1. Implementation of FY22 Strategic Plan is ongoing

Technical Assistance

None

Appointments/Reappointments

None

Contract Negotiations

None

This Town Manager's Report does not include a log for time spent interacting with residents/constituents, business owners, meeting prep time, day-to-day management issues or attendance at community events.